

Decide Right Minute Checklist

Location: Gazi Üniversitesi

Date/Time: 1.12.2021 /10.00-13.00

Attendees: Çığır Aykut, Necdet Karasu, Selda Aras İrem Akçayır Şenol Demirtaş, Esra Tuğba Çoban, Sevil Meran, Selda Ata Doğan, Meryem Şahin.

Agenda

1. Discussing of needs analysis, observation and interview protocols,
2. Providing information about the scope of the software program,
3. Giving information about the work done by the Gazi University team regarding to the project,
4. Finland travel.

Decisions

1. The general purpose of the project was explained and the questions of the participants were clarified.
2. By considering the trip to Finland, suggestions regarding the content of the trip to the Netherlands were discussed.
3. If possible, it has been decided to make a request for opportunities where we will be more active in the education process and where we can deal with the evaluation tools practically.
4. Possible contents related to the interface of the software were shared and the questions of the participants were answered.
5. Needs analysis items were reviewed and it was decided that there was no need to make any adjustments.